

ISSUER SERVICES

As the leading provider of services to issuers in France in the field of registered securities services and a major player in Luxembourg for bond services, CACEIS provides a set of proven solutions based on a customised package to meet your needs and those of your shareholders and investors.

CHALLENGES AND OPPORTUNITIES Facing an increasingly global environment and the growing complexity linked to the diversity of share ownership and financial operations, issuers are seeking an appropriate level of support. CACEIS offers a high level of service quality by fully handling your operations and respecting your constraints. We participate in main technical industry committees and our products and services are continuously developed according to your new requirements.

BESPOKE SERVICE DESIGN CACEIS provides its know-how and experience to support you in setting up and managing your operations. You have a single commercial point of contact that manages the relationship with our teams of experts. These teams provide fully customised services and ensure a personalised approach in order to respond to your specific needs. CACEIS is also continuously developing web tools for each type of client: issuers, shareholders and HR.

> SECURITIES SERVICES

CACEIS MANAGES REGISTERED SHAREHOLDERS FOR YOU AND PROVIDES THE FOLLOWING SERVICES

- Issue monitoring: monitoring of company's capital and bonds with relations to market players (Euroclear France, Nyse Euronext, Financial intermediaries)
- Registered share keeping (direct and administered)
- Custody account keeping for all types of financial instrument held in directly registered form
- Legal and technical assistance for the management of events that impact the company's capital
- Assistance to registered shareholders
- Centralising dividend payment vis-à-vis the market

CACEIS PUTS FULLY-SECURED, RELIABLE AND EFFICIENT WEB TOOLS AT YOUR DISPOSAL

- For issuers: "OLIS-Emetteur" to view and monitor registered shares
- For shareholders: "OLIS-Actionnaire" to view assets and deal transactions

> GENERAL MEETINGS

CACEIS'S MULTICHANNEL SERVICE ENSURES RELIABLE SUPPORT FROM THE OUTSET TO THE DAY OF YOUR GENERAL MEETING

- Around 500 General Meetings managed every year on average
- Legal publications and notices to registered shareholders
- E-convening and electronic voting systems in real time
- Quorum management and follow-up
- Web tool for issuers: "OLIS-Emetteur" to monitor pre-meeting quorum and voting reports
- Web tool for shareholders: "OLIS-Actionnaire" to vote online or to request a General Meeting admission card
- Electronic voting on the day, a reliable and secure system with a smartcard allowing real time voting data processing

> CORPORATE ACTIONS

CACEIS SETS UP AND CENTRALISES ANY TYPE OF CORPORATE ACTION IN PRIMARY AND SECONDARY MARKETS

(e.g. capital increases with or without Preferential Share Rights, free grants, takeover bids, exchange offers, mergers, splits...)

- Establishing the calendar, the process and collecting subscriptions
- Managing the relationship with local market authorities and financial intermediaries
- Centralising the settlement of the Corporate Action until completion

> INTERNATIONAL DEBT ISSUES

CACEIS'S EXPERIENCE IN EUROPE'S MAJOR MARKETS ENABLES US TO ACT AS:

- Issuing agent for bonds
 - Expertise in complex products: convertible, exchangeable, subscription warrants, with redemption options
 - Stand-alone bonds or EMTN (Euro Medium Term Notes) programme
 - Euro Commercial Paper (ECP)
- Listing agent, calculation agent, principal paying agent / local paying agent, registrar and transfer agent
- Domiciliation agent for negotiable debt securities (French TCN)

> EMPLOYEE SHARE OWNERSHIP PLANS

TAILORED SOLUTIONS TO ADMINISTER YOUR GLOBAL ESOP SCHEME, FROM CENTRALISATION OF CAPITAL INCREASE RESERVED FOR EMPLOYEES TO THE MANAGEMENT OF FREE SHARE AWARD PLANS AND STOCK-OPTIONS PLANS

Centralisation of Offerings Reserved for Employees

- Track record of more than 70 successful employee offerings
- A turnkey offering: from the collection of subscriptions and the cash linked to managing the capital increase reserved for employees
- OLIS-Capital, a secure multi-lingual site for collecting subscriptions online

Management of stock-options plans and free share award plans

- Track record of more than 1,000 plans every year
- Services to employees: accounts book keeping, tax management, multichannel assistance, "OLIS-Actionnaire" web tool to view assets and deal transactions (e.g. stock option exercises)
- Services to central and local HR: "OLIS-RH" web tool, to monitor employee data (withdrawal of rights, mobility, etc.) and validation of requests for options exercise, reporting, tax assistance

Management of employee incentive savings schemes in shares

- Custody Account Keeping in directly registered form
- Management of the relationship with the plan manager

Leading Technology

All our services run on cutting-edge, industry-leading technology, which we have rolled out across our global network of companies. In doing so we ensure clients receive the same high standard of servicing around the world.

Asset Protection and Security

Asset protection is a key concept that underpins our entire business philosophy, and is upheld through rigorous controls and ongoing monitoring of all types of risk. And by working with CACEIS, you know you are backed by one of the world's most stable banks, Crédit Agricole.

Relationship Management

Experience shows that no two clients are alike, which is why we devote ourselves to understanding your business and your goals. Building a close business relationship and customising our flexible services to company's needs, ensures a close strategic fit between your company and our services at all times.

Regulations and Best practices

The close cooperation between all our entities ensures that best practices and information on local and international regulatory developments are spread rapidly throughout the group, so every client benefits from our combined knowledge and skills, no matter where they operate.

For more information on CACEIS and our products please visit



www.caceis.com



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INVESTOR SERVICES

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